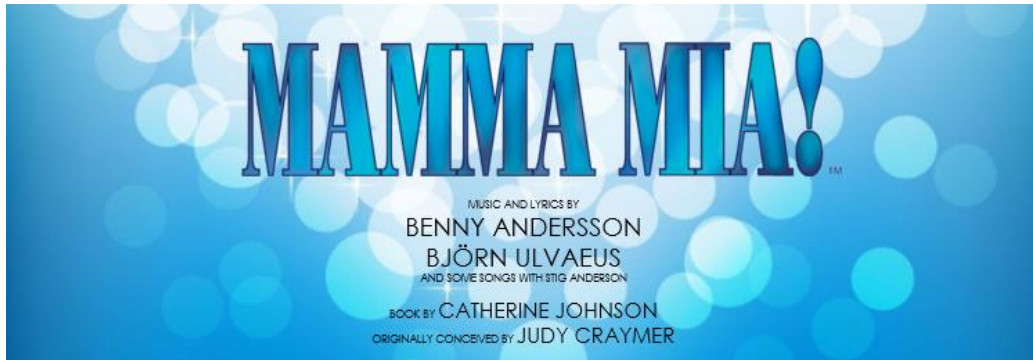




Squalicum Musical Theatre Institute

Summer's better when you sing it



Directed by Jason Parker

**Intensive Rehearsals:
June 27-July 14, 2022**

**Performances:
July 15-17, 2022**

Dear Students, Parents, and Guardians,

Thank you for your interest in *Mamma Mia*, the inaugural show of the brand new Squalicum Musical Theatre Institute! We are a 501(c)(3) nonprofit organization providing a three-week summer musical theatre intensive for students from **all four high schools** in the Bellingham School District (though everything takes place at Squalicum High School—“SQHS”).

This audition packet contains some important information and several hard copy forms to return. **You will need to bring all of these signed forms to auditions** (or for crew, return them on the first day of your participation). If you have received this packet via email, you’ve probably already visited our website www.squalicummusicaltheatre.org, which contains additional information not included here. At the website, you’ll find descriptions of our two programs, details about the Mamma Mia timeline, bios for our creative team, as well as dates, locations, and more!

A quick note about our performance program: we do charge a **\$150 production fee** for anyone cast in the show (there is no charge for crew participation). We have secured a few scholarships from generous donors, so please don’t let this fee keep you from auditioning. If you are cast in the show, do let us know if this fee will pose a hardship. We want our program to be as accessible as possible! (Please note the entire [executive team](#) is donating their time.)

In this packet of information, please note the following. **Several forms* must be signed and returned at auditions:**

- Show and Audition Information
- Crew Information
- Preliminary Production Calendar
- Conflict Form*
- Commitment Contract*
- Musical Audition Information Form*
- Medical Release Form (for minors)*
- Waiver/Liability/Photo Release Form*

Before you get involved, please look over all the information and very closely cross-reference the dates with your personal schedules. Once you commit to this production, we do expect you to honor this commitment and have an

incredible experience creating the magic of *Mamma Mia* live on stage! We want this process to be as exciting and fun as possible; this means that everybody must be present when expected and always be an integral part of the team.

This is going to be an amazing educational and creative experience for everyone involved! You can reach us with concerns or questions any time at: squalicumMTI@gmail.com

Your SMTI Executive Team,

Jason Parker (SQHS), Artistic Director
Connie Campbell (BHS), Musical Director
Tim Reinholtz (SQHS), Technical Director
Jen Lois (WWU), Managing Director

SHOW and AUDITION INFORMATION

SHOW INFORMATION

Mamma Mia is such a fun show with lots of great roles! Please read about the show and SMTI's plan for it under our "Mamma Mia" tab at our website: <https://www.squalicummusicaltheatre.org/current-show>

AUDITION INFORMATION

Our audition process and *Mamma Mia* character bios are also explained in detail at our website. Please see our "audition information" tab: <https://www.squalicummusicaltheatre.org/audition-info>

What to bring to auditions:

In addition to preparing for the audition as explained on our website, please bring the following to your audition:

A recorded instrumental track for your vocal audition—You may save this on your phone or other device and we will play it from there.

Comfortable clothes and shoes—You want to be able to move and learn dance steps comfortably.

Vaccination card and photo ID—You may email copies of these in advance of auditions, but if you don't, please bring hard copies or photos of them to auditions.

Conflict Form—This helps the directors know who is going to be gone and if there are too many potential absences to be considered for a large role.

Commitment Contract—This is a contract between director, student, and family to verify that everybody understands the commitment and expectations of this large undertaking.

Musical Application Form—In auditions, this helps the directors know who everybody is, what their strengths are, and what roles they may be interested in.

Medical Release Form—This is needed for minors so medical professionals have consent to treat them in case of an emergency.

Waiver/Liability/Photo Release Form—This is a standard hold harmless agreement, as well as permission to use photos for promotional purposes.

STAGE, ARTISTIC, and TECHNICAL CREWS

No theatrical production would be complete without the incredibly strong stage, artistic, and technical crews supporting it. Your participation is just as important as those who are on stage learning lines, singing songs, and wearing all the costumes. We've divided our crews into the following teams (you can do more than one):

- Technical Design: lighting, sound, set design/build
- Artistic Design: costumes, props, makeup/hair
- Stage Crew: run show from backstage

For crews, there are specific dates and times that you will be expected to be at rehearsal. You will not need to be at rehearsal every single day with all the actors. You will have dedicated time to work on set, costumes, and lights throughout the entire process!

Dedication to this aspect of the production is just as important as dedication to being on stage. Consider what area you would like to be involved in and consider the time that it will take to honor this commitment. Many hands make light work, and AMAZING THEATRE!!

Even though you are not going through the audition process, **you must still fill out all the same paperwork as the actors**. It makes it easier to keep track of everybody and know where we stand with availability of students!

****CREW FORMS ARE DUE NO LATER THAN JUNE 27, 2022!!**

Please submit signed forms in one of the following ways:

- In person: return hard copies to Mr. Parker (SQHS), Mr. Reinholtz (SQHS), or Ms. Campbell (BHS)
- Snail-mail hard copies to:
Squalicum Musical Theatre Institute
4418 Dove Court
Bellingham, WA 98229
- Email scanned copies to squalicumMTI@gmail.com
- Bring copies in person on the first day you participate

For Parent/Guardian Volunteers:

We are confident that this will be an amazing production, and as you know, it takes many people in a variety of roles to put on an outstanding show. Since this is our inaugural show(!), we don't know how much help we will need, or exactly what those needs will be. Parents and guardians may be able to help with set construction, building props and costumes, fundraising, ticket sales, and advertising. Please reach out if you are interested in volunteering for any of these areas. We are excited to launch our program and create truly special theatrical productions for the greater Bellingham community! (If our needs and schedules mesh, we will ask you to fill out some paperwork before participating.)

“Mamma Mia” PRODUCTION CALENDAR (as of May 1, 2022; subject to change)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JUNE 2022		(MAY) 31 6:00-8:30pm Auditions (attend one night)	(JUNE) 1 6:00-8:30pm Auditions (attend one night)	2	3	4 10am-12pm Callbacks
5	6 Cast List Announced	7 (Scripts distributed this week)	8	9	10	11 (Graduation)
12	13 Table read/music review SQHS, 4:00-7:00	14	15	16	17 (Last day of school)	18
19	20	21	22	23	24	25
26	27 10am-3pm Rehearsal SQHS	28 10am-3pm Rehearsal SQHS	29 10am-3pm Rehearsal SQHS	30 10am-3pm Rehearsal SQHS		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JULY 2022					1 10am-3pm Rehearsal SQHS	2
3	4 Holiday—No Rehearsal	5 10am-3pm Rehearsal SQHS	6 10am-3pm Rehearsal SQHS	7 10am-3pm Rehearsal SQHS	8 10am-3pm Rehearsal SQHS	9 10am-3pm Tech Week SQHS
10 10am-3pm Tech Week SQHS	11 10am-?pm Tech Week SQHS (end time TBA)	12 10am-?pm Tech Week SQHS (end time TBA)	13 10am-?pm Tech Week SQHS (end time TBA)	14 10am-?pm Tech Week SQHS (end time TBA)	15 10am-?pm Tech Week SQHS 7:30 SHOW!! Call time 5:30	16 2:00 SHOW!! Call time 12:00 7:30 SHOW!! Call time 5:30
17 2:00 SHOW!! Call time 12:00 Strike Set 4:30-6:30	18	19	20	21	22	23
24	25	26	27	28	29	30

****This is a calendar primarily for Cast—Crew calendars may vary, depending on area.**

Using the preliminary calendars as a guide, please list **ALL** known conflicts that you will have with scheduled rehearsals. If you are cast, we will use this information to make the master calendar, so please be as complete as possible. This includes any commitments that you know of, such as sports, lessons, doctor's appointments, etc. ****Please note that because we are a three-week intensive program that meets every day, too many conflicts will preclude you from being considered for a role in the cast. Crew teams are more flexible.****

Rehearsals will be from 10am-3pm for the first two weeks (including one weekend, July 9-10). Week 3 (July 11-14) will be our TECH rehearsal and run-throughs. These will be long days getting ready to run the show with all components coming together. Rehearsals run late on these days due to full run-through rehearsals.

Any conflicts that arise after submitting this form should be shared with Mr. Parker before rehearsal. Please, PLEASE be upfront and honest about missing rehearsal. We would much rather know about absences well in advance so we can work WITH YOU to make the best possible choices for the entire cast and team!

BELOW PLEASE LIST ALL CONFLICTS THAT MIGHT INTERFERE WITH REHEARSALS: (return at auditions)

As members of SMTI’s summer production, *Mamma Mia*, students will be required to work hard and in a positive manner in a community setting to produce a live stage production. Please know that teamwork is our main goal with this program. The statements below are general expectations to abide by so that we may take great pride in our work, not only on the stage, but off stage as well!

Please read the following carefully, sign it, and then have a parent/guardian sign it, even if you are 18!

(return at auditions) **You will not be cast or considered part of the crew if this form is missing!!

As an actor/crew member/volunteer, I acknowledge the following:

- I have looked at the rehearsal schedule and commit to attend all rehearsal and production dates required of me. I understand that my absence from any of these could cause my removal from the show.
- All known conflicts will be reported prior to auditioning for the show. If unavoidable conflicts arise, I will immediately communicate them to the director via the app we’ve been asked to use.
- I will know my part by the first day of rehearsal with the goal of being off-book for both music and dialogue by the end of the first week.
- I have provided proof of full vaccination against COVID-19 and photo ID (emailed prior or provided in person).
- I will be kind. I commit to helping others to feel comfortable in the space. If SQHS is my home theater, I will welcome others into it; if it is not my home theater, I can expect others will make me feel welcome.
- I will respect all of the rehearsal and show space at SQHS by keeping it clean and organized. I understand it is a privilege to use the space and the items that belong to others.
- I will help with set strike from 4:30-6:30 directly following the final performance on July 17.
- I (student/parent/guardian) agree to show respect to all cast, crew, creative team members, and parent volunteers. I will display integrity at all times.
- I will not be a disruption to the cast, crew, or creative team during the program. My focus and cooperation will be at the highest level during the entire process.
- I will be on time to rehearsal and performance call times.
- I will set an example for others with my work ethic, positive attitude, and gracious acceptance of my role.
- I will not talk negatively about others in the cast or crew (including, but not limited to, social media).
- I will not touch any props, costumes, set pieces, or anyone else’s script unless I am instructed to do so.
- *****ABOVE ALL—I will always do my best at rehearsals and performances to be kind and support everybody around me while having an amazing and fun experience with the entire cast and crew!!**

I, _____ (student name) understand that I must follow the guidelines listed above. I also understand that if I fail to uphold this agreement, I may be removed from the production.

Student Signature

Date

I, _____ (parent/guardian name) understand the above expectations that are required for my child to participate in SMTI’s program.

Parent/Guardian Signature

Date

For SMTI use only:

Vaccination & Photo ID:	___ emailed	___ shown in person
Verified by:	Date:	

SQUALICUM MUSICAL THEATRE INSTITUTE—MAMMA MIA APPLICATION FORM (return at auditions)

Please print CLEARLY and fill out completely

NAME: _____ PRONOUNS: _____ AGE: _____

GRADE **NEXT YEAR**: _____ SCHOOL: _____ preferred T-SHIRT SIZE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

YOUR PHONE: _____ EMAIL: _____

PARENT/GUARDIAN NAME: _____

PARENT PHONE: _____ PARENT/GUARDIAN EMAIL: _____

FOR COSTUMES:

HEIGHT: _____ HAIR COLOR: _____ SHOE SIZE: _____ PANTS SIZE: _____ SHIRT SIZE: _____

DRESS SIZE: _____

Check the area(s) you'd like to be involved in. Specify preferences if relevant (1= first choice, 2= second choice, etc):

Act/Sing/Dance ___ Tech Crew ___ Stage Crew ___ Hair/Costume/Makeup ___ Other: _____
(specify)

FOR ACTORS:

If known, what is your voice part? (Circle) Soprano Alto Tenor Baritone Bass

What *Mamma Mia* role(s) do you want to be considered for? _____

What gender role(s) are you interested in? (Circle all that apply) Female Male Any Gender

Are you willing to accept a chorus/ensemble role? (Circle) YES NO

FOR CREW:

What specific aspect of "behind the scenes" work are you most interested in? Check all that apply!

Stage Crew (moving set) _____ Props _____ Costumes _____ Lights _____ Sound _____ Other _____
(specify)

(continued on next page)

FOR ACTORS AND CREW:

Please list any stage experience that you would like to share (Show, Role)

FOR ACTORS:

Please list all Acting, Voice, or Dance classes or lesson you have taken

FOR ACTORS:

Please list any special talents (Gymnastics, instruments, foreign, accents, etc)

MINOR'S MEDICAL RELEASE & WAIVER (return at auditions)
(Minor under 18 years old)

I acknowledge that Squalicum Musical Theatre Institute ("SMTI") does not insure individuals participating in, or traveling to and from SMTI Productions, and that I am responsible for insurance coverage and all costs associated with medical expenses in the event that the participant is injured. I understand that in the event of a medical or dental emergency, attempts will be made to contact me and if said attempts are not immediately successful, I hereby consent that a Director or Manager of SMTI may obtain for the participant a licensed medical or dental practitioner and/or clinic for treatment of the participant in response to the medical emergency. I further agree to pay for any medical or other health care services obtained in good faith for my child. I also hereby authorize that a photocopy of this authorization be accepted with the same authority as this original.

Child's Name

Parent/Guardian Signature

Medical Insurance Company

Home Phone/Cell Phone

Policy Number

Emergency Contact

Name of Insured

Home Phone/Cell Phone

Pertinent Medical Information

Medical conditions we should be aware of (allergies, seizures, etc)

Special Concerns

By my signature below, I acknowledge that my child is fit to take part in this SMTI production

Parent/Guardian Signature

Date

**MINOR'S WAIVER & RELEASE OF LIABILITY (return at auditions)
(Under 18 years old)**

By signing below, I acknowledge that I am the parent or guardian of the named child and hereby consent to my child's participation in the Squalicum Musical Theatre Institute's theatrical event (the "Production"). I am fully aware of and acknowledge the risks associated with such participation including, but not limited to, any potential injury to person or property resulting from the specific activities expected to be performed by Child or the use of equipment or facilities during the Production. I am also fully aware that some of the equipment used in the Production as well as the facilities used for practice and for performances may not be owned, leased or otherwise controlled by Squalicum Musical Theatre Institute ("SMTI") and that SMTI cannot guarantee its safety. As a result, I understand and acknowledge that while SMTI will exercise reasonable care to ensure that the facilities and equipment used in the Production are adequate for the use intended, SMTI cannot guarantee that the facilities or the equipment used will be safe for use by the Child.

The undersigned agrees to waive and release any and all rights, the undersigned, the Child, any relatives, children, ward, spouse, or heirs, may have to make a claim against SMTI, its Board of Directors, employees, staff, officers, representatives, and/or agents (collectively "Indemnitees") arising from any personal injury or damage to property as a result of, or in any way arising out, of the Child's participation in the Production. With this Waiver, I, on behalf of myself, and the Child, expressly assume the risk of personal injury, death, or loss or damage to personal property arising out of the Production or arising and/or related to the condition of the facilities and/or any equipment used in the Production. This Waiver shall remain valid unless expressly revoked in writing by the undersigned with written receipt acknowledged by SMTI.

BY SIGING THIS WAIVER AND RELEASE, I UNDERSTAND THAT I AM GIVING UP (WAIVING AND RELEASING) ANY RIGHT I MIGHT HAVE TO SUE OR MAKE A CLAIM FOR ACTS, OMISSIONS OR NEGLIGENCE ON MY BEHALF OR ON THE BEHALF OF MY CHILD OR CHILDREN, OR WHICH MIGHT SUBSEQUENTLY ARISE OR OCCUR, AGAINST SQUALICUM MUSICAL THEATRE INSTITUTE AND ITS BOARD OF DIRECTORS, EMPLOYEES, STAFF, OFFICERS, REPRESENTATIVES AND/OR AGENTS ARISING FROM OR RELATED TO THE PARTICIPATION BY MY CHILD OR CHILDREN. IT IS MY INTENT TO GIVE UP THOSE RIGHTS AND PROVIDE THIS HOLD HARMLESS AGREEMENT, AND I DO SO KNOWINGLY AND VOLUNTARILY.

Photo Release

By signing below, I also hereby grant to SMTI the irrevocable and unrestricted right to use and publish photographs and video images of my participating child's likeness during rehearsals and performances of the Production whether for publicity, editorial trade, advertising, or any other purpose and in any manner and medium and to alter the same without restriction.

Child Name: _____

Parent Name: _____

Parent Signature: _____

Date: _____

ADULT WAIVER & RELEASE OF LIABILITY (return at auditions)
(18 years or older)

By signing below, I acknowledge that I am fully aware of the risks associated with my participation in the Squalicum Musical Theatre Institute theatrical event (the "Production") including, but not limited to, any potential injury to person or damages to property resulting from the specific activities expected to be performed by me or the use of equipment or facilities during the Production. I am also fully aware that some of the equipment used in the Production as well as the facilities used for practice and for performances may not be owned, leased or otherwise controlled by Squalicum Musical Theatre Institute ("SMTI") and that SMTI cannot guarantee its safety. As a result, I understand and acknowledge that while SMTI will exercise reasonable care to ensure that the facilities and equipment used in the Production are adequate for the use intended, SMTI cannot guarantee that the facilities or the equipment used will be safe for use by me.

The undersigned agrees to waive and release any and all rights, the undersigned, any relatives, children, ward, spouse, or heirs, may have to make a claim against SMTI, its Board of Directors, employees, staff, officers, representatives, and/or agents (collectively "Indemnitees") arising from any personal injury or damage to property as a result of, or in any way arising out, of my participation in the Production. With this Waiver, I expressly assume the risk of personal injury, death, or loss or damage to personal property arising out of the Production or arising and/or related to the condition of the facilities and/or any equipment used in the Production. This Waiver shall remain valid unless expressly revoked in writing by the undersigned with written receipt acknowledged by SMTI.

BY SIGING THIS WAIVER AND RELEASE, I UNDERSTAND THAT I AM GIVING UP (WAIVING AND RELEASING) ANY RIGHT I MIGHT HAVE TO SUE OR MAKE A CLAIM FOR ACTS, OMISSIONS OR NEGLIGENCE ON MY BEHALF OR WHICH MIGHT SUBSEQUENTLY ARISE OR OCCUR, AGAINST SQUALICUM MUSICAL THEATRE INSTITUTE AND ITS BOARD OF DIRECTORS, EMPLOYEES, STAFF, OFFICERS, REPRESENTATIVES AND/OR AGENTS ARISING FROM OR RELATED TO MY PARTICIPATION. IT IS MY INTENT TO GIVE UP THOSE RIGHTS AND PROVIDE THIS HOLD HARMLESS AGREEMENT, AND I DO SO KNOWINGLY AND VOLUNTARILY.

Photo Release

By signing below, I also hereby grant to SMTI the irrevocable and unrestricted right to use and publish photographs and video images of my likeness during rehearsals and performances of the Production whether for publicity, editorial trade, advertising, or any other purpose and in any manner and medium and to alter the same without restriction.

Print Name: _____

Signature: _____

Date: _____